

Tabletop Exhibition Information

Swiss Medtech Day 2023, 13 June 2023 | Kursaal Bern, Switzerland

1 Tabletop Specifications

Price: CHF 2'200 for non-members / CHF 1'800 for Swiss Medtech members

Included in the price for your tabletop package are the following elements:

- 2x standard conference ticket
- 1x table 160x80cm with white tablecloth
- 1x chair
- Virtual company profile
- Power outlet access (please bring your own multiple socket outlet)
- WLAN

Optional infrastructure at an extra charge:

- 1 additional chair [CHF 70]
- TV Screen (~50") on a rack [CHF 300] / limited number available

Allowed stand equipment:

- 1 Roll-up or similar, max. width: 100 cm, must be placed behind the tabletop, not on the side
- Exhibition items, brochures, give-aways that can be placed on the table
- Special needs: on request only

Not allowed:

- Your own stand furniture
- Any additional infrastructure, which was not cleared by the organizer. In the event of disregard of this rule, the organizer will remove any unauthorized material.

2 Tickets

Included in the price are **two standard conference tickets**, which entitle the holders to attend the entire conference.

A maximum of three additional tickets may be purchased at a 50% discount rate of the regular price. Regular price: [CHF 480 / CHF 320] [non-members / members]

You can place your additional order directly in our online booking form and pay for everything in sum.

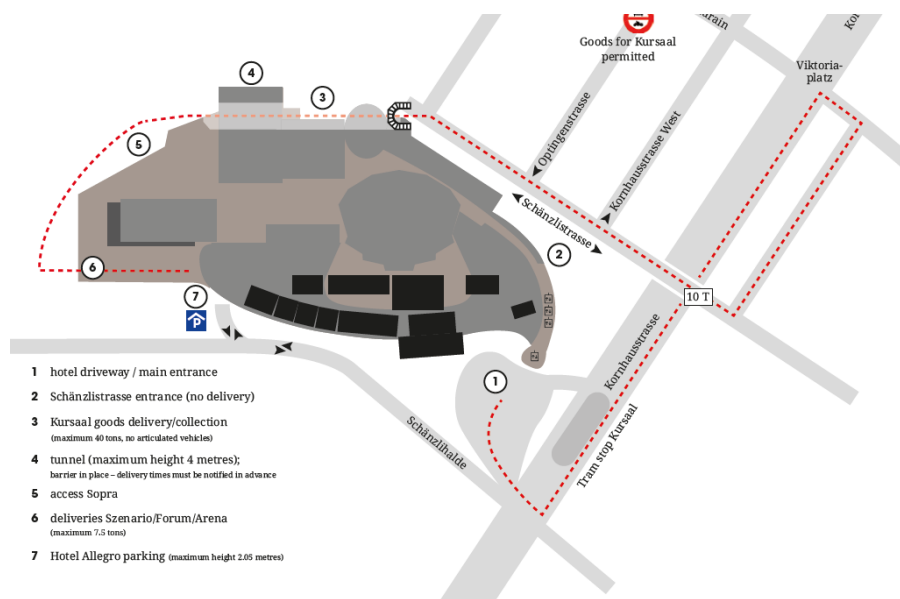
Please note that in addition to the registration for the tabletop package, it is necessary for each participant to register individually for the conference. You will receive a promotion code to register the designated event participants for free.

3 Setup and deconstruction

Setup Time

You will be asked to let us know before the event, when you will arrive on site.

- Monday, 12 June, 16.00 h to 19.00 h**
 For equipment deliveries by car and for complex set-ups, that will take longer than 30 minutes and/or require assistance by the venue operators.
 Please use the drop off point no. 6 marked in the picture.



- Tuesday, 13 June, 07.30 h to 08.30 h**
 For easy set-ups that will not take longer than 30 minutes and will not need staff assistance.

Please note that you cannot bring material that requires a lift or a ramp in through the main entrance on the conference day. Also understand, that the setup time in the morning is very short and parallel to the peak entry for regular participants, so our staff might not be able to help you out right away.

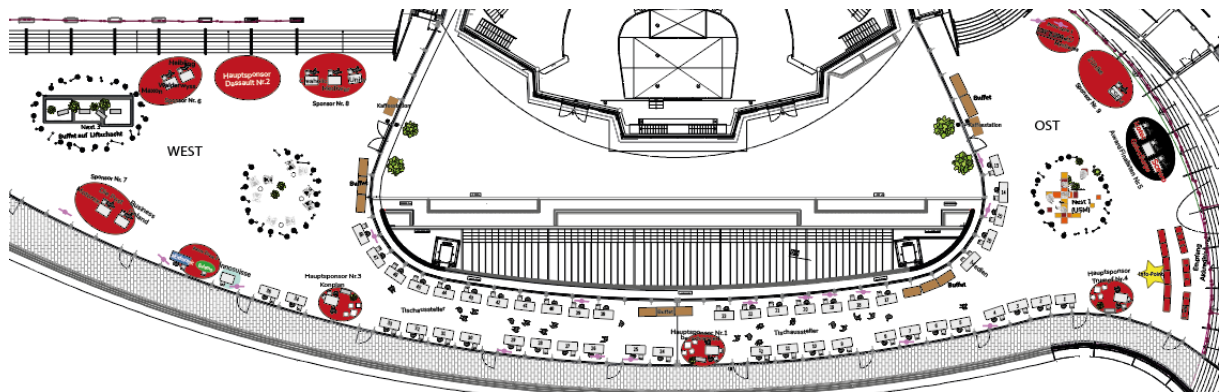
Deconstruction Time

Tuesday, 13 June, from 18.00 h

Please be aware that at this time the apéro is still ongoing, and you should be as quick and quiet as possible.

4 Floorplan

We cannot accommodate placement requests. The organizer will allocate your tabletop number and will let you know, once the floor plan is finalized. The image is an approximation, the final floorplan will be released shortly before the event.



5 Event platform

Each participant will receive a personalized login link to our event platform, once they register for the event.

With their first entry to the event platform, they can create their profile and set their availability and interest for matchmaking. Once on the platform, they will be able to chat with other participants and prepare for the event.

The official matchmaking period starts one month prior to the event on 13 May 2023.

6 Role and tasks of tabletop exhibitor

It is mandatory for the selected participants to be present at their tables during networking breaks.

Please bear in mind, that this is a technology event. Therefore, participants value innovative projects and products. Please be creative for your stand information so people will be interested to visit you.

7 Organizing your stand presence

Exhibition material & shipping label

Our colleagues at the Kursaal Bern are pleased to store your stand material. Please send your equipment no sooner than two days prior to the start of the conference to the below address:

Kongress + Kursaal Bern AG
Swiss Medtech Day 2023
Company name of exhibitor
Kornhausstrasse 3
CH-3000 Bern 13

Return shipment of the material needs to be organized and paid for by the exhibitor in advance.

8 How to get there

Arriving by train

From central railway station Tram No. 9 direction «Wankdorf Bahnhof» (stop «Kursaal») in 5 minutes

Arriving by car

- The parking fee for 24 h is CHF 26
- The parking at Kursaal Bern is small and we cannot guarantee parking spots

9 Contact



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