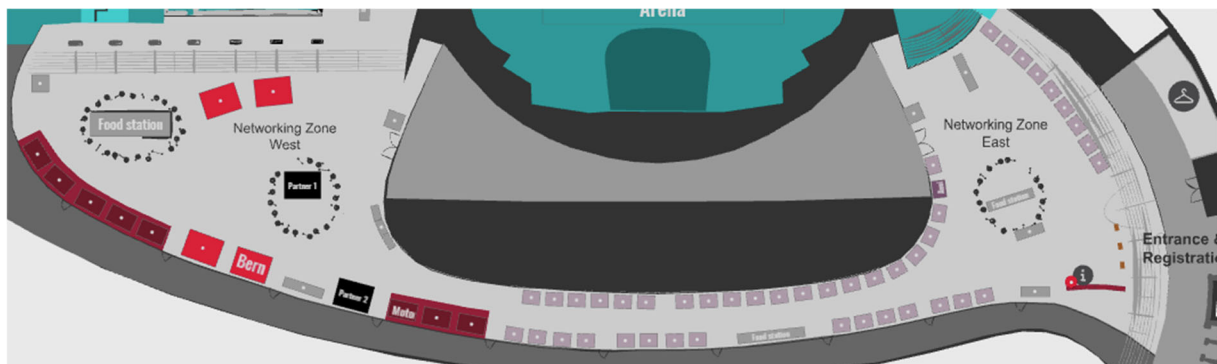


## Tabletop Exhibition Information for Exhibitors

Swiss Medtech Day 2025, 25 June 2025 | Kursaal Bern, Switzerland

### 1 Floorplan

You can find your exhibition space on the [interactive floor plan](#).



### 2 Tabletop Specifications

**Price: CHF 2'200**

Swiss Medtech Members benefit from a CHF 400 discount.

Included in the price for your tabletop package are the following elements:

- 2x standard conference ticket
- 1x table 180x80cm with white tablecloth
- 1x chair
- Virtual company profile on floorplan
- 1 Power outlet access (please bring your own multiple socket outlet)
- WLAN

Optional infrastructure at an extra charge:

- 1 additional chair [CHF 70]
- TV Screen (~50") on a rack [CHF 300] / limited number available
  - Must be plugged to laptop with HDMI (please bring appropriate adapter, a HDMI-to-HDMI cable comes with the screen)

Allowed stand equipment:

- 1 Roll-up or similar, max. width: 100 cm, must be placed behind the tabletop, not on the side
- Exhibition items, brochures, give-aways that can be placed on the table
- Special needs: on request only

Not allowed:

- Your own stand furniture
- Any additional infrastructure, which was not cleared by the organizer. In the event of disregard of this rule, the organizer will take the liberty to remove any unauthorized material.

### 3 Tickets

Included in the price are **two standard conference tickets**, which entitle the holders to attend the entire conference.

A maximum of three additional tickets may be purchased at a 50% discount rate of the regular price.  
Regular price: [CHF 540 / CHF 350] [non-members / members]

You can order additional tickets via e-mail to [bettina.knellwolf@swiss-medtech.ch](mailto:bettina.knellwolf@swiss-medtech.ch).

#### 3.1 Participant registration

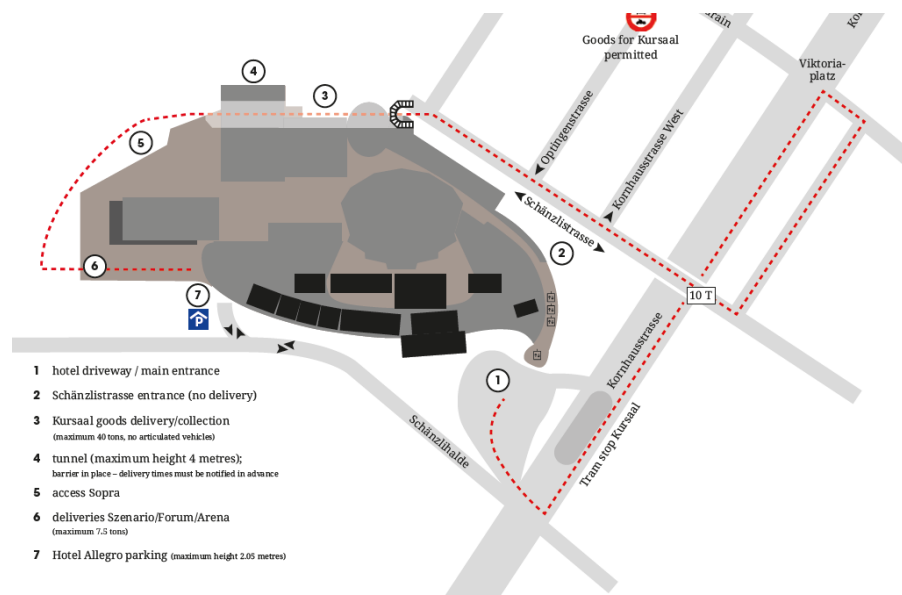
Please note that in addition to the registration for the tabletop package, **it is necessary for each participant to register individually for the conference**. You will receive voucher codes and the registration link after your table booking was confirmed.

### 4 Setup and deconstruction

#### 4.1 Setup Time

You will be asked to let us know before the event, when you will arrive on site.

- **Tuesday, 24 June, 16.00 h to 19.00 h**  
 For equipment deliveries by car and for complex set-ups, that will take longer than 30 minutes and/or require assistance by the venue operators.  
 Please use the drop off point no. 2 (Schänzlistrasse 71) marked in the picture.



- **Wednesday, 25 June, 07.30 h to 08.30 h**  
 For easy set-ups that will not take longer than 30 minutes and will not need staff assistance.

Please note that you cannot bring material that requires a lift or a ramp in through the main entrance on the conference day. Also understand, that the setup time in the morning is very short and parallel to the peak entry for regular participants, so our staff might not be able to help you out right away.

## 4.2 Deconstruction Time

Wednesday, 25 June, from 18.00 h

Please be aware that at this time the apéro is still ongoing, and you should be as quick and quiet as possible.

## 5 Role and tasks of tabletop exhibitor

It is mandatory for the selected participants to be present at their tables during networking breaks.

Participants value innovative projects and products. Please be creative for your stand information so people will be interested to visit you.

## 6 Organizing your stand presence

### Exhibition material & shipping label

Our colleagues at the Kursaal Bern are pleased to store your stand material. Please send your equipment no sooner than two days prior to the start of the conference to the below address:

Kursaal Bern AG  
Swiss Medtech Day 2025  
**Company name of exhibitor / Booth Number**  
Kornhausstrasse 3  
CH-3000 Bern 25

Venue contact: +41 31 339 53 13

Return shipment of the material needs to be organized and paid for by the exhibitor in advance.

## 7 How to get there

Please note that due to bridge renovations, public transport is redirected through a different route.

### Arriving by train

From Bern main station take replacement bus line (9A) to Viktoriaplatz. At the roundabout, turn left onto Kornhausstrasse in bridge direction. You will reach Kursaal after 260 m on the right.

### Arriving by car

- The parking fee for 24 h is CHF 26
- The parking at Kursaal Bern is small and we cannot guarantee parking spots, however there are several other parkings around downtown Bern in walking distance.

## 8 Contact



**Doris Loretan**  
Project Lead Tabletop Exhibition  
+41 31 330 97 79  
[doris.loretan@swiss-medtech.ch](mailto:doris.loretan@swiss-medtech.ch)